Guidelines for abstract submission

Authors submitting abstracts for review should read the guidelines carefully and ensure they are adhered to. It is advisable to use the relevant headings throughout your document and allowance will be made for these headings in the word count.

Applicants may submit more than one abstract for review however the maximum number of presentations that will be offered to any **one presenter** will be **one oral presentation** and **one poster presentation**.

- Title of abstract (no more than 150 characters)
- Word limit: 300 words (this does not include the title and section headings).
- The abstract should not include references.
- Use the headings relevant to the type of abstract you are submitting (see **Content of Abstract** below).
- To facilitate the blind review process, individuals and institutions should not be identified in the body of the abstract; e.g. use ‘author’s institution’ instead of using the name of the company, university or hospital. Successful applicants will have the opportunity to update this information prior to the conference.

**Content of Abstract**

The abstracts for this conference are peer reviewed and available online post-conference as submitted. By submitting to this conference the author hereby affirms that the work submitted is theirs, original and recent.

Your abstract must state clearly that ethical approval was obtained or justification as to why it was not necessary.

**Research study**

a. Title and background
b. Aim and objective/s of the study
c. Method (must include: research design, sample, analysis and ethical approval1)
d. Findings2
e. Conclusions and implications

**Systematic review: meta-analysis/meta-synthesis**

a. Title
b. Aim of review
c. Search and review methodology
d. Findings2
e. Conclusions and implications

**Innovations in research methodology, education or clinical practice**

a. Title and background
b. Aim and objective/s
c. Description of innovation
d. Impact of innovation3
e. Conclusions and implications

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1Ethical approval must be referred to in every abstract.
2Findings must be included and be relevant to the aims and/or objectives.
3Please ensure that this is addressed in the abstract.